

SUPPLEMENTAL SUMMARY FOR THE FY2009 ANNUAL HUB REPORT
AGENCY NO. 744

This supplement to the Fiscal Year 2009 Annual (9/01/08 to 08/31/09) Historically Underutilized Business Report presents a more comprehensive review of the University of Texas Health Science Center at Houston's (UTHSC-H) efforts that are not currently recognized in the existing TPASS reporting format.

Among our inreach efforts, we: 1.) identified HUB contracting and subcontracting opportunities through one-on-one communication with buyers; 2.) introduced the new HUB office supply vendor through web trainings and various marketing activities; 3.) met bimonthly with our HUB Advisory Group to communicate HUB program information throughout the UTHSC-H community; 4.) revamped the HUB website to include a HUB Vendor Profile and an Upcoming Events page; 5.) coordinated with the Office of Institutional Advancement to send the HUB Vendor Profile to all end users through the News on the Go; 6.) presented semi-annual HUB results to the President of UTHSC-H; 7.) organized a Procurement Services update for the Medical School department managers; 8.) organized annual HUB Vendor Fair featuring 16 HUB vendors; 9.) sent an informative email each month to all administrative new hires introducing them to Procurement Services and the HUB program; and 10.) distributed a HUB program survey which was completed by 90 end users.

The HUB Program was actively involved in pre-bid conferences and assisted prime contractors to find certified HUBs as subcontractors. We assisted five (5) vendors in the Texas Procurement and Support Services HUB certification process. UTHSC-H supports minority and woman-owned businesses through outreach efforts including participation in: 1.) the annual HUB Summit which is a forum for our top HUB vendors as well as end users; 2.) attended the University of Houston – Clear Lake HUB Vendor Fair; 3.) assisted with the TUHCA booth at Government Procurement Connections; 4.) attended the NAMC gala as a nominee for best HUB program; and 5.) sponsoring two mentor protégé relationships while working towards sponsoring a third mentor protégé relationship.

UTHSC-H, as a healthcare and research institution, must contract for goods and services in specific categories for which there is minimal or no HUB availability. We continue to research HUB potential in these areas, however, some non-availability continues. These areas include medical/laboratory products, chemicals, blood and blood products.

Jerry Fuller
Assistant Vice President, Procurement
University of Texas Health Science Center at Houston

SUPPLEMENTAL REPORTING FORM

BUSINESSES PARTICIPATING IN STATE BOND ISSUANCES (Applicable to State of Texas Bond Issuers Only) Fiscal Year 09 Reporting Period: Annual

Agency Name: University of Texas Health Science Center at Houston
Agency Number: 744

Ethnic & Gender Categories	AS		BL		HI		AI		WO	Total
	M	F	M	F	M	F	M	F	F	
HUBs participating in state bond issuances	0	0	0	0	0	0	0	0	0	0
Businesses participating in state bond issuances (HUB & Non-HUB)	Grand Total for your Agency:									0

NUMBER OF BIDS AND/OR PROPOSALS RECEIVED (Applicable to ALL state agencies and institutions of higher education)

Ethnic & Gender Categories	AS		BL		HI		AI		WO	Total
	M	F	M	F	M	F	M	F	F	
HUB Bids/Proposals Received:	9	14	9	3	15	4	5	0	42	101
Number of Bids/Proposals Received (HUB & Non-HUB) *	Grand Total for your Agency:									607

NUMBER OF CONTRACTS AWARDED TO HUBS (Applicable to ALL state agencies and institutions of higher education)

Ethnic & Gender Categories	AS		BL		HI		AI		WO	Total
	M	F	M	F	M	F	M	F	F	
HUB Contracts Awarded (Competitive)	3	3	1	1	1	0	0	0	10	19
HUB Contracts Awarded (Non-Competitive)*	0	0	0	0	0	0	0	0	0	0
Agency Contracts Awarded (HUB & Non-HUB)	Grand Total for your Agency:									194

Authorized Signature: _____	Phone Number: <u>713-500-4862</u>
Printed Name: <u>Nina Lahasky</u>	Title: <u>Manager, HUB and Small Business Program</u> Date: <u>09/01/09</u>

AI = Native American AS = Asian Pacific BL = Black HI = Hispanic
WO = Woman F = Female M = Male