

SUPPLEMENTAL SUMMARY FOR THE FY2008 ANNUAL HUB REPORT
AGENCY NO. 744

This supplement to the Fiscal Year 2008 Annual (9/01/07 to 08/31/08) Historically Underutilized Business Report presents a more comprehensive review of the University of Texas Health Science Center at Houston's (UTHSC-H) efforts that are not currently recognized in the existing TPASS reporting format.

Among our inreach efforts, we: 1.) identified HUB contracting and subcontracting opportunities through one-on-one communication with buyers; 2.) met bimonthly with our HUB Advisory Group to communicate HUB Program information throughout the UTHSC-H community; 3.) communicated with an average of ten (10) vendors a month regarding business opportunities; 4.) met with Associate Deans for Management throughout the University via one-on-one communication or staff meetings to discuss the HUB Program, its goals, and emphasize the importance of utilizing HUB vendors when decentralized purchases are awarded; 5.) organized quarterly business reviews with two (2) top-tier HUB vendors; 6.) scheduled the HUB program to be represented in monthly buyer meetings; 7.) created HUB catering guide to be distributed throughout UTHSC-H; 8.) created a HUB Vendor Locator on the Procurement website which is a searchable database of HUB vendors to be used by the end users; 9.) organized a HUB Summit inviting ten (10) of the top twenty-five (25) HUB vendors to offer their insight on the HUB program, members of the HUB Advisory Group were also in attendance; and 10.) organized HUB Vendor Fair at the Medical School with sixteen (16) HUB vendors participating.

The HUB Program was actively involved in pre-bid conferences and assisted prime contractors to find certified HUBs as subcontractors. We assisted nine (9) vendors in the Texas Procurement and Support Services HUB certification process. UTHSC-H supports minority and woman-owned businesses through outreach efforts including participation in: 1.) monthly Greater Houston Business Procurement Forum meetings; 2.) the Small Business Administration's Matchmaking Event at the Houston Community College System; 3.) Small Business Administration's (SBA) Subcontractor Roundtable Quarterly Meetings; 4.) Texas Universities HUB Coordinators Alliance meetings; 5.) weekly notifications of bid opportunities to the MOC partners (LULAC, NAACP and Nation of Islam); 6) participated at the GPC (Government Procurement Connections); 7) partnered with UTMB for a booth at the WBEA Expo; 8) HMBC member and serve on the membership committee; 9.) Professional Services Forum organized by the HMBC; and 10.) Asian Chamber of Commerce monthly networking luncheon.

UTHSC-H, as a healthcare and research institution, must contract for goods and services in specific categories for which there is minimal or no HUB availability. We continue to research HUB potential in these areas, however, some non-availability continues. These areas include medical/laboratory products, chemicals, blood and blood products.

Jerry Fuller
Assistant Vice President, Procurement
University of Texas Health Science Center at Houston

SUPPLEMENTAL REPORTING FORM

BUSINESSES PARTICIPATING IN STATE BOND ISSUANCES

(Applicable to State of Texas Bond Issuers Only)

Fiscal Year 08 Reporting Period: Annual

Agency Name: University of Texas Health Science Center at Houston

Agency Number: 744

Ethnic & Gender Categories	AS		BL		HI		AI		WO	Total
	M	F	M	F	M	F	M	F	F	
HUBs participating in state bond issuances	0	0	0	0	0	0	0	0	0	0
Businesses participating in state bond issuances (HUB & Non-HUB)	Grand Total for your Agency:									0

NUMBER OF BIDS AND/OR PROPOSALS RECEIVED

(Applicable to ALL state agencies and institutions of higher education)

Ethnic & Gender Categories	AS		BL		HI		AI		WO	Total
	M	F	M	F	M	F	M	F	F	
HUB Bids/Proposals Received:	5	6	1	2	14	5	0	0	20	53
Number of Bids/Proposals Received (HUB & Non-HUB) *	Grand Total for your Agency:									440

NUMBER OF CONTRACTS AWARDED TO HUBS

(Applicable to ALL state agencies and institutions of higher education)

Ethnic & Gender Categories	AS		BL		HI		AI		WO	Total
	M	F	M	F	M	F	M	F	F	
HUB Contracts Awarded (Competitive)	1	2	0	2	2	3	0	0	8	18
HUB Contracts Awarded (Non-Competitive)*	0	0	0	0	0	0	0	0	0	0
Agency Contracts Awarded (HUB & Non-HUB)	Grand Total for your Agency:									140

Authorized Signature: _____	Phone Number: <u>713-500-4862</u>
Printed Name: <u>Nina Lahasky</u>	Title: <u>Manager, HUB and Small Business Program</u> Date: <u>09/03/08</u>

AI = Native American

WO = Woman

AS = Asian Pacific

F = Female

BL = Black

M = Male

HI = Hispanic