ADDENDUM 2

DATE:	March 19, 2013
PROJECT:	Housekeeping Services
RFP NO:	744-1307 Housekeeping Services
OWNER:	University of Texas Health Science Center Houston, Texas
TO:	Prospective Proposers

This Addendum forms part of and modifies Proposal Documents dated, February 13, 2013, with amendments and additions noted below.

1. Questions & Answers Submitted

Question 1:
Is coverage required for any holidays and for which buildings?

Answer 1:
HCPC requires full coverage during all holidays. The remaining facilities require minimal housekeeping staffing to accommodate employees, staff and students who work during holidays and to catch-up on contracted housekeeping duties that are behind schedule or require more time.

Question 2:
Please identify the time the last class is over in each building (what time will the night cleaning crew be able to start cleaning.)

Answer 2:
Night cleaning starts at 5 p.m. and ends at 10 p.m.

Question 3:
What is the current annual contract price (separately for day porters, regular services)?

Answer 3:
This information cannot be provided during a formal solicitation process.

Question 4:
Is there a collective bargaining agreement in place for this contract?

Answer 4:
No. Any agreement of this type would be between the selected vendor and their employees, UTHealth would not be party to process

Question 5:
How many years is the agreement?

Answer 5:
Our intention is to have an agreement for a one (1) year base with the University having the options for four (4) one (1) year options.

Question 6:
What is the current monthly spend on the housekeeping service contract?

Answer 6:
This information cannot be provided during a formal solicitation process.

Question 7:
What is the cleanable square footage on the following buildings; the School of Public Health (SPH), School of Health Information Sciences (SHIS), and the Graduate School of Biomedical Sciences (GSBS)?

Answer 7:
All cleanable areas (including administrative, research and school facilities) are accounted for in *Section 5.4 – Scope of Services*. The GSBS facility at 6767 Bertner Avenue is not a UTHealth facility and is therefore not part of the cleanable area.

END OF ADDENDUM 2